

BowMac Educational Services, Inc.

41 West Main St., Suite 6
Honeoye Falls, NY 14472
(585) 624-9500

INSTRUCTOR AGREEMENT

Based on an agreement between **BowMac Educational Services, Inc.**, the **International Association of Campus Law Enforcement Administrators (IACLEA)**, and any person receiving instructor training and certification in the “Critical Incident Management—Simulations for Command Post Personnel (CIM—CP)” will, by their signature, agree to the terms of this agreement. It is recognized that only BowMac-certified instructors may deliver the Critical Incident Management Courses designed by BowMac utilizing the “Model City™”.

I. PARTIES TO THIS AGREEMENT:

- A. BowMac Educational Services, Inc., a company having proprietary interest in the development of the copyrighted instructional materials, course delivery components and the unique design of this program, desires to maintain program quality and control of this product. The agreement between the International Association of Campus Law Enforcement Administrators and BowMac allows IACLEA, through their certified instructors, to provide CIM—CP training to emergency response personnel who are employed at colleges and universities. IACLEA has a license to train responders from outside agencies whose numbers will be limited to no more than 50% of the total class.
- B. Individual Instructors: Having successfully completed the CIM—CP instructor training program are authorized to deliver the copyrighted program to Campus, State, Municipal, County and Local Police/Fire/EMS personnel or other State Emergency response, or others that the International Association of Campus Law Enforcement Administrators deems appropriate within the limits of paragraph A.

II. INTENT OF THIS AGREEMENT:

- A. To restrict and control the use of the CIM—CP copyrighted materials, course delivery and design for its intended purpose and for the benefit of the International Association of Campus Law Enforcement Administrators and other individually sanctioned and recognized campus emergency response personnel and agencies.

- B. To prohibit instructors trained by BowMac from conducting the CIM—CP program in full or in part, outside of the scope of this agreement, without specific written permission from BowMac.

III. TERMS OF THIS AGREEMENT:

- A. I, the undersigned, will abide by the intent and terms of this agreement and will not instruct this program to any unauthorized person(s) without the written approval of BowMac.
- B. I will not, without the express written approval of BowMac, author articles using CIM information, instruct or facilitate any portion of the CIM—CP training program to anyone or any agency that is outside the scope of this agreement.
- C. I will not privately contract or provide this training to any person or agency that is not authorized under the terms of this agreement, without the express written approval of BowMac Educational Services, Inc.

IV. HOLD HARMLESS AGREEMENT:

- A. BowMac will not be held responsible for the delivery of any information that the below signed instructor provides that is not in strict conformance with the training information provided in the instructor certification program.

I have read and agree to the terms of this agreement and by my signature will abide by each of the requirements as set forth above.

Student Instructor's Printed Name

Student Instructor's Signature

John W. McNall
BowMac Educational Services, Inc.

Date of Agreement