

# IACLEA

## Instructor qualifications

### **Background**

The International Association of Campus Law Enforcement Administrators (IACLEA) has received a U.S. Department of Homeland Security Grant to conduct incident command training for campus public safety officers throughout the United States.

To reach as many public safety officials as possible a train-the-trainer model is being used. The training course is currently being offered at four regional sites located at the University of Maryland at College Park, MD, the University of Nevada, Las Vegas, Rice University in Houston, TX and Florida State University in Tallahassee, FL. The IACLEA Board of Directors has implemented a Mobile Incident Command program to make this training available at other campus host sites throughout the U.S.

Each Center is equipped with a model city [simulator](#) (covering about 96 square feet). Extensive use of the simulator is the cornerstone of the training program, wherein students each spend time directing operations as an incident commander. The training program unfolds into a full blown Unified Command Operation over three days.

IACLEA is seeking qualified trainers with exceptional abilities to receive training to prepare them to deliver this three-day course to command-level campus public safety officers.

Successful candidates will first be put through the three-day direct delivery course that they will be trained to deliver. Based upon performance in the three-day course, the top candidates will be selected to attend a two-week train-the-trainer course. Upon completion, the newly trained instructors will deliver the three-day direct course in teams of three to four instructors at the Center. New instructors will receive on-site “mentoring” from master instructors during their initial delivery of the three-day course.

### **Qualifications**

Candidates for this unique training opportunity shall demonstrate the following qualifications:

Be a member of a Campus Public Safety organization or other emergency responder / trainer who functions at the command level.\*

Candidates shall demonstrate the ability to function under high stress conditions in a fast paced dynamic training environment.

Certification as an instructor in the candidate’s own jurisdiction is preferred. Candidates must demonstrate superior abilities as an instructor, be outgoing, and possess a positive attitude with a sincere desire to foster a superior learning environment.

Candidates must demonstrate a strong background and experience in delivering training and be comfortable in a high paced dynamic classroom environment where the candidate will administer

extensive practical “hands on” exercises. The ability to “coach forward” and assure student success is critical.

**Selection:**

Candidate selection will be conducted by a committee comprised of members from the IACLEA Domestic Preparedness Committee members, its designees, and IACLEA staff.

Successful applicants will be invited to attend the three-day direct delivery course. Of those selected to attend the three-day course, the top performing students will be invited to attend the two-week train-the-trainer program.

New trainers will then receive mentoring from master instructors during their first direct delivery of the three-day class.

**Project Timeline:**

Nominations will be accepted for the next class until Aug. 15, 2007. Watch the web site for announcement of future classes.

**Expenses:**

IACLEA will pay for all travel and lodging expenses and provide reimbursements for meals and incidental expenses during the entire time of the training program, including the direct deliveries once trained to the extent possible provided for by the grant. IACLEA will not reimburse the candidate’s institution or agency for salary or other costs incurred by the agency during the training program or the direct delivery of the course.

## **To Apply:**

### **Candidates MUST:**

- [Sign and submit Instructor Agreement](#)
- [Review, complete and submit the Nominees' Pledge](#)
- [Complete and submit the Nomination form](#)
- Be a member of a Campus Public Safety organization or other emergency responder/trainer who functions at the command level.\*
- Be nominated by their agency head
- Submit a resume detailing training experience
- Submit two letters of recommendation attesting to the candidates abilities as a trainer

This will be a highly competitive selection process for a very desirable and innovative program. The selection process is designed to identify the best trainers available. There are only 30 openings in the initial offering and recruitment will be from all three IACLEA East Coast Regions. Only trainers with a serious commitment to high quality training should apply. Incomplete nomination submissions will not be considered.

Nominations will be accepted continuously until further notice.

### **Make submissions to:**

Mr. Chris Blake  
Project Director  
IACLEA  
342 North Main Street  
West Hartford, CT 06117-2507

Questions? Write Chris Blake at [cblake@iaclea.org](mailto:cblake@iaclea.org)

\* Candidates not at command level but who demonstrate superior abilities as trainers may be candidates for this program