

4th Edition Standards

Chapter	Standard	Title/Subject	
Role & Authority	1.1.1	Oath of office	
	1.1.2	Code of ethics	
	1.2.2	Legal authority to carry/use weapons	
	1.2.3	Procedures - Constitutional requirements	
	1.2.4	Search & seizure without warrant	
	1.2.5	Procedures - arrest with/without warrant	
	1.2.6	Alternatives to arrest	
	1.2.8	Procedures - strip/body cavity searches	
	1.2.9	Bias based profiling prohibited	
	1.3.1	Use only necessary force	
	1.3.2	Proscribes use of deadly force	
	1.3.3	Warning shots	
	1.3.4	Less lethal weapons	
	1.3.5	Procedures - medical aid after use of force	
Jurisdiction & Mutual Aid	1.3.6	Reporting use of force incidents	
	1.3.8	Removal from line duty	
	1.3.9	Authorization of weapons and ammunition	
	1.3.9-A		
	1.3.10	Weapons proficiency required	
	1.3.11	Annual use of force training	
	1.3.12	Issuance of orders re weapons	
	2.1.1	Geographical boundaries	
	2.1.2	Responsibilities re concurrent jurisdiction	
	2.1.4	Federal law enforcement/Nat'l Guard	
	Organization & Admin	11.1.1	Written description of organizational structure
		11.1.2	Organizational chart
11.2.1		Unity of command	
11.3.1		Responsibility and authority	
11.3.2		Supervisory accountability	
11.5.1		Written goals and objectives	
11.5.2		Evaluating progress	
Direction	12.1.1	Designation of responsibility of CEO	
	12.1.2	Command protocol	
	12.1.3	Obeying lawful orders	
	12.2.1	Written directive system	
	12.2.2	Dissemination of written directives	
Personnel Alternatives	16.3.2	Selection of reserve officers same as full-time	
	16.3.3	Recruit training for reserve officers	
	16.3.5	In-service training for reserve officers	
	16.3.6	Use of force training for reserve officers	
	16.4.2	Training for auxiliary officers	
Fiscal Management	17.4.2	Maintenance of cash accounts	

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Conditions of Work	22.3.4	Extra-duty employment
Disciplinary Procedures	26.1.1	Code of conduct and appearance guidelines
	26.1.2	Recognition for good performance
	26.1.3	Sexual harassment prohibited
	26.1.4	Disciplinary system
	26.1.5	Role of supervisors in discipline
	26.1.6	Appeal procedures in disciplinary actions
Recruitment	31.1.1	Participates in recruitment program
	31.1.1-A	
	31.2.3	EEO plan
	31.3.1	Job announcements
	31.3.1-A	
Selection	32.1.1	Describes selection process
	32.1.1-A	
	32.1.2	Selection process is job related
	32.1.2-A	
	32.1.3	Selection process applied uniformly
	32.1.3-A	
	32.2.1	Background investigation
	32.2.1-A	
	32.2.4	Polygraph questions provided to applicants
	32.2.5	Polygraph examiners are trained
	32.2.6	Polygraph results are not single determinant
	32.2.7	Medical examination
	32.2.7-A	
	32.2.8	Psychological examination
32.2.8-A		
Training	33.1.1	Establishes training committee
	33.1.2	Attendance at authorized training
	33.1.4	Lesson plans
	33.1.6	Update training records
	33.1.7	Records of all classes
	33.2.1	Administration of training academy
	33.2.2	Training academy facilities
	33.2.3	Relationship between agency/outside academy
	33.2.5	Training by outside academy
	33.3.1	Qualifications of full-time instructors
	33.4.1	Entry level training
	33.4.1-A	
	33.4.3	Field training
	33.4.3-A	
	33.5.1	Annual retraining
33.5.1-A		
33.5.2	Shift briefing training	

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Chapter	Standard	Title/Subject
	33.6.1	Specialized training
	33.6.2	Tactical training
	33.8.2	Training to newly promoted personnel
Performance Evaluation	35.1.1	Defines performance evaluation system
	35.1.2	Annual performance evaluations
	35.1.4	Criteria for performance evaluation
	35.1.5	Requirements for personnel evaluation system
	35.1.7	Explanatory comments
	35.1.8	Evaluations signed by rater's supervisor
	35.1.9	Employee counseled
	35.1.10	Employee signature and comments
	35.1.11	Copy of evaluation given to employee
	35.1.12	Appeal process for contested evaluations
	35.1.13	Retention of performance evaluation reports
	35.1.14	Raters evaluated by supervisors
Patrol	41.1.1	Continuous patrol coverage
	41.1.1-A	
	41.1.2	Describes patrol coverage
	41.1.3	Describes method of shift briefing
	41.1.4	Operation of special-purpose vehicles
	41.2.1	Procedures - response to calls
	41.2.2	Pursuit of motor vehicles
	41.2.4	Field interviews
	41.2.5	First responder notifications
	41.2.6	Procedures - adult missing persons
	41.3.1	Emergency lights and siren
	41.3.1-A	
	41.3.2	Patrol vehicle equipment and supplies
	41.3.3	Use of safety restraints
	41.3.4	Equipment and apparel of uniformed officers
	41.3.5	Body armor availability
	41.3.6	Body armor use (high risk)
Criminal Investigation	42.1.1	24-hour service capabilities
	42.1.4	Accountability for follow-up investigations
	42.2.1	Procedures in criminal investigations
	42.2.2	Preliminary investigations
	42.2.3	Follow-up investigations
	42.2.4	Investigation checklists
	42.2.9	Use of informants
Crime Prevention	45.1.1	Crime prevention function
	45.1.2	Organizing crime prevention groups
	45.1.3	Crime prevention input
	45.2.1	Community involvement function
	45.2.2	Community involvement quarterly report

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Chapter	Standard	Title/Subject
	45.2.3	Transmission of information
	45.2.4	Documented citizen survey of attitudes
Special Operations	46.1.1	Critical incident planning
	46.1.2	All hazards plan
	46.1.3	Mass arrests
	46.1.4	Hostage/barricaded person
	46.1.5	Bomb threat
	46.1.6	Emergency equipment inspection
	46.1.7	Access and review of plans
	46.1.8	Emergency mobilization
	46.1.9	VIP security plans
	46.1.10	Plans for special events
	46.2.1	Procedures - special operations activities
	46.2.2	Selection to tactical operations section
	46.2.3	Tactical team specialized equipment
	46.2.4	Selection of hostage negotiators
	46.2.5	Procedures - search and rescue
Internal Affairs	52.1.1	Complaint investigations
	52.1.2	IA function reports to CEO
	52.1.3	CEO notification of complaints
	52.1.4	Time limit for Internal Affairs Investigations
	52.1.5	Inform complainant of status
	52.1.6	Inform employee of allegations
	52.1.9	Conclusion of fact required
Public Information	54.1.1	Public information function
	54.1.2	Media involved in changes to PIO policies
	54.1.3	Control of media access
Victim/Witness Assistance	55.1.1	Rights of victims and witnesses
	55.1.2	Review of victim/witness assistance needs
	55.1.3	Agency's role in victim/witness assistance
	55.2.1	Availability of information
	55.2.2	Assistance when threatened
	55.2.3	Services during preliminary investigation
	55.2.4	Services during follow-up investigation
	55.2.5	Services following arrest
	55.2.6	Death/injury notifications
Traffic	61.1.2	Procedures - enforcement action
	61.1.3	Procedures - special processing requirements
	61.1.4	Information for motorist
	61.1.5	Uniform enforcement policies
	61.1.7	Procedures - motorist stops
	61.1.8	Procedures - violator contact
	61.1.9	Speed measuring devices

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Chapter	Standard	Title/Subject
	61.1.10	Alcohol/drug countermeasures
	61.1.11	Procedures - DUI
	61.1.12	Procedures - reexamination referral
	61.1.13	Parking enforcement activities
	61.2.1	Collision reporting and investigation
	61.2.2	Response to collision scene
	61.2.3	Responsibilities of responding officers
	61.3.1	Traffic engineering
	61.3.3	Escorts
	61.3.4	Roadblocks
	61.4.1	Assistance to highway users
	61.4.2	Correction of highway hazards
	61.4.3	Procedures - abandoned vehicles
	61.4.4	Traffic safety public education
Prisoner Transportation	71.1.1	Search of detainee
	71.1.2	Search of vehicle prior to/after transport
	71.1.3	Seating of detainees
	71.1.4	Interruption of transport
	71.1.5	Communication by detainee
	71.1.6	Officer's actions at destination
	71.1.7	Escapes
	71.1.8	Security risks
	71.2.1	Restraining devices
	71.3.1	Transporting sick, injured, disabled detainees
	71.3.2	Transport to medical facilities
	71.4.1	Driver safety barrier
	71.4.2	Rear compartment modifications
Holding Facility	72.1.1	Training for operations of holding facility
	72.2.1	Minimum conditions
	72.3.1	Fire, heat and smoke detection
	72.3.2	Emergency evacuation plan
	72.4.1	Securing firearms
	72.4.5	Security check of unoccupied cell
	72.4.7	Control of tools and culinary equipment
	72.4.8	Emergency alert of control point
	72.5.1	Control of detainee's property
	72.5.2	Storage of detainee's property
	72.5.3	Intake form
	72.5.4	Separation of females and juveniles
	72.5.5	Segregation of detainees under the influence
	72.5.6	Identification of presenting party
	72.5.7	Group arrests
	72.5.8	Positive identification prior to release
	72.5.9	Return of detainee's property
	72.6.1	Procedures - medical assistance
	72.6.2	First aid kit

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Chapter	Standard	Title/Subject
	72.6.3	Receiving screening
	72.6.5	Distribution of medications
	72.8.1	Visual observation and monitoring
	72.8.2	Audio/visual surveillance
	72.8.4	Receipt of mail/packages
	72.8.5	Procedures - visiting detainees
	72.9.1	Procedures - temporary detention
	72.9.2	Conditions of temporary holding area
	72.9.3	Maximum two hour detention
	72.9.4	Securing to immovable objects
	72.9.5	Fire prevention/evacuation
	72.9.6	Security concerns
	72.9.7	Training
Communications	81.1.1	Authority/responsibility for communications
	81.1.2	FCC requirements
	81.2.1	24-hour toll-free access
	81.2.2	Single emergency telephone number
	81.2.3	Continuous communication with officers
	81.2.4	Procedures - recording information
	81.2.5	Procedures - radio communications
	81.2.6	Access to resources
	81.2.7	Procedures - calls for service
	81.2.8	Immediate play-back
	81.2.11	Emergency messages
	81.2.12	Handling misdirected calls
	81.2.13	Private security alarms
	81.2.15	First aid instruction training
	81.3.2	Alternative power source
	81.3.3	Separate emergency/routine telephone calls
Records	82.1.1	Security of records
	82.1.2	Record retention schedule
	82.1.3	Procedures - collecting/submitted crime data
	82.1.4	Records accessible to operations personnel
	82.1.5	Status of initial reports
	82.1.6	Annual audit of computer system
	82.1.7	Outside software
	82.1.8	Computer security
	82.1.9	Access to criminal histories
	82.2.1	Field reporting system
	82.2.2	Required incident reporting
	82.2.3	Case numbering system
	82.2.4	Supervisory review of reports
	82.2.5	Distribution of reports and records
	82.3.1	Alphabetical master name index
	82.3.2	Contents of records
	82.3.4	Records of traffic citations

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Chapter	Standard	Title/Subject
	82.3.5	Records in operational components
	82.3.6	Arrestee's ID number and criminal history
	82.3.7	Arrest information criteria
	82.3.8	Warrant/wanted persons file
Evidence Collection	83.1.1	24 hour availability of qualified personnel
	83.1.2	Collection from known source
	83.2.1	Procedures - collecting/preserving evidence
	83.2.2	Procedures - photography/video taping
	83.2.3	Procedures - fingerprinting
	83.2.4	Resources to process scenes
	83.2.5	Procedures - seizing computers
	83.2.6	Report preparation
	83.3.1	Documentation of evidence transfer
	83.3.2	Procedures - submission for laboratory analysis
Property/Evidence Control	84.1.1	Receipt of property/evidence
	84.1.2	Secure property/evidence storage
	84.1.3	Secure property/evidence temporary storage
	84.1.4	Limited access to storage areas
	84.1.5	Property records system
	84.1.6	Audit and inspections
	84.1.7	Timely disposition of property
Campus Public Safety	85.1.1	Agency's role in Annual Campus Security Report
	85.1.2	Procedures - timely warning
	85.1.3	Daily crime log
TOTAL	275 (-14 "A"s)	
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