

(AGENCY LETTERHEAD)

(DATE)

International Association of Campus Law Enforcement Administrators
PO Box 825345
Philadelphia, PA 19182-5345

[Please attach this letter with your online application and return it to IACLEA electronically.]

Dear IACLEA:

This letter confirms that (YOUR AGENCY NAME) meets certain use-of-force eligibility requirements, set forth by the U.S. Department of Justice, for discretionary federal grants. With this confirmation letter, our agency is likewise respectfully requesting credentials from the International Association of Campus Law Enforcement Administrators (IACLEA), certifying compliance with the U.S. Department of Justice’s Standards for Certification on Use of Force and Safe Policing for Safe Communities.

I have reviewed the Presidential Executive Order on Safe Policing for Safe Communities, dated June 16, 2020, Executive Order No. 13929 (the “Executive Order on Safe Policing”). I understand that, based on the Executive Order on Safe Policing, the U.S. Department of Justice’s discretionary grant funding is only available to state, local, and university or college law enforcement agencies that have obtained (or are in the process of seeking) credentials certifying that they meet certain standards on use of force. I further understand that the Executive Order on Safe Policing empowers the U.S. Attorney General to designate independent credentialing bodies—such as IACLEA—to certify that a law enforcement agency meets the conditions of eligibility for federal grants.

After reviewing the U.S. Department of Justice’s Standards for Certification on Safe Policing for Safe Communities and (YOUR AGENCY NAME’S) policies, our agency has determined that it meets the following mandatory conditions for certification:

1. Our agency’s use-of-force policies adhere to all applicable federal, state, and local laws; and
2. Our agency maintains use-of-force policies that prohibit the use of choke holds, except in those situations where the use of deadly force is allowed by law.

We respectfully request that IACLEA include (NAME OF AGENCY) within its database of certified law enforcement agencies. Please provide (NAME OF AGENCY’S) name to the U.S. Department of Justice with other eligible agencies.

If you would like to discuss further, please do not hesitate to contact me either by email at (INSERT EMAIL) or by phone at (INSERT PHONE NUMBER).

Sincerely,

(SIGNATORY'S SIGNATURE)

(AGENCY CHIEF OR CHIEF ADMINISTRATOR NAME AND TITLE)

(AGENCY CHIEF OR CHIEF ADMINISTRATOR NAME)